

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: CONFLICT OF INTEREST REQUIREMENTS

This information bulletin reminds Local Workforce Investment Areas (LWIA) of the importance of compliance with the federal conflict of interest requirements under Title I of the Workforce Investment Act (WIA).

Specifically, WIA Section 117(g) states that a member of a local board may not--

- “(1) vote on a matter under consideration by the local board:
 - (A) regarding the provision of services by such member (or by an entity that such member represents); or
 - (B) that would provide direct financial benefit to such member or the immediate family of such member; or
- (2) engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.”

In a recent monitoring review, the Department of Labor found that conflict of interest policies in certain LWIAs did not specifically prohibit local board members from voting on matters that would provide financial benefit to their immediate family. To ensure full compliance, LWIAs shall review and, as necessary, update their local conflict of interest policies, and make certain that board members and appropriate staff are apprised of and comply with the conflict of interest requirements of WIA.

If you have any questions, please contact your [Regional Advisor](#) at (916) 653-6347.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division